

<b>Contract Title:</b>	Contract / Professional Services – Marsh Creek Greenway Trail Project – Alta Planning + Design, Inc
<b>Meeting Date:</b>	July 1, 2025
<b>Meeting Type:</b>	City Council Meeting - First Tuesday - Afternoon & Evening Sessions
<b>Department:</b>	Parks, Recreation and Cultural Resources
<b>Sponsor(s):</b>	Stephen Bentley, Adam Forman, Lisa Schiffbauer, Shawsheen Baker
<b>Fiscal Impact</b>	Yes
<b>Dollar Amount:</b>	\$1,181,769
<b>Budgeted</b>	Yes
<b>Budget Source:</b>	2022 Parks Bond / Capital Improvement Program

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**Agenda Content:**

Kimberly J Siran, Parks, Recreation and Cultural Resources

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The Marsh Creek Greenway project is an approximately 6.5 mile corridor which aims to provide a continuous trail along Marsh Creek, connecting the existing Crabtree Creek Trail to Spring Forest Road.

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This contract is for the initial phase of Planning and Feasibility, amendments are expected for the design development and construction drawing phase. The 2022 Parks Bond allocates \$3,375,000 for the planning, feasibility study, and preliminary design phases of the project.

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In accordance with NCGS 143-64.31, a Request for Qualifications (RFQ) for Professional Design Services was advertised on January 9, 2025. PRCR staff received formal responses from eight (8) firms. Each response was evaluated and scored according to the criteria identified in the RFQ by a committee comprised of Transportation and Raleigh Parks department staff. The three (3) firms with the highest evaluation scores were shortlisted and invited to interview. Based on the RFQ response and interview, the committee recommended Alta Planning + Design, Inc, to perform professional design services for the project.

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Adequate funding is available in the Capital Improvement Program (CIP). The adopted FY25 CIP includes a phased project rollout as follows:

- \$1,000,000 in FY26
- \$2,375,000 in FY27

A budget amendment of \$300,00 is recommended to support the design consultant contract in FY26, utilizing partial funds from the FY27 scheduled budget. Finance and Budget Services Management have reviewed this proposed amendment and are in agreement.

**Recommended Action:** Authorize the City Manager to execute a contract with Alta Planning + Design, Inc. in the amount not to exceed \$1,181,769, and authorize a budget amendment in the amount of \$300,000 for Phase 1 of the Marsh Creek Trail Project.

**Contract Properties:**

Name of Project:	Marsh Creek Greenway Trail Project
Name of Vendor:	Alta Planning + Design, Inc
Managing Division:	Parks, Recreation and Cultural Resources / Resources
Approval Request:	Contract Award
Reason for Council Review:	Contract Amount > \$300,000
Original Project Budget:	\$3,375,000
Award Amount:	\$1,181,769
Encumbered this approval:	\$1,181,769
Budget Transfer	N/A

**Additional Contract Details and Contract Terms:**

See attached memo