

**Contract Title:** Lease Agreement – 8308/8312 Pinecrest Road – Fire Station 23  
**Meeting Date:** July 1, 2025  
**Meeting Type:** City Council Meeting - First Tuesday - Afternoon & Evening Sessions  
**Department:** Planning and Development  
**Sponsor(s):** Sarah Gentry  
**Fiscal Impact** Yes  
**Dollar Amount:** \$250,000  
**Budgeted** Yes  
**Budget Source:** Operating Budget

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**Agenda Content:**

Sarah Beth Gentry, Planning and Development

Since 1999, the City has leased the fire station facility located at 8308/8312 Pinecrest Road from the Durham Highway Fire Protection Agency, Inc. (DHFD) for use by the Raleigh Fire Department as Station 23. The current lease agreement expires July 18, 2025. Continued use of the facility is needed to provide fire service to this area. Terms have been reached DHFD for a 5-year lease term at \$50,000 in annual rent. The terms of the lease include abatement of asbestos that was recently identified in the building as well as specific renovations to the kitchen, bathroom and living areas of the facility. The City will continue to perform routine maintenance on the facility including maintenance of the HVAC system and will be responsible for all utility services to the property.

**Recommended Action:** Authorize staff to proceed with lease execution and authorize appropriate City Officials to execute all required documents subject to final document approval by the City Manager and City Attorney.

**Contract Properties:**

Name of Project:	Station 23 Lease
Name of Vendor/Landlord:	Durham Highway Fire Protection Agency, Inc.
Managing Division:	Raleigh Fire Department
Reason for Council Review:	Authority for City Officials to execute lease
Annual Rent and Escalation:	\$50,000, no escalation

Operating Expense/TICAM:	None.
Total Extension Term:	N/A
Total Contract Term:	5 years
Total Contract/Rents:	\$250,000
Options for renewal:	None.

**Additional Contract Details and Contract Terms:**

None.

**Council Meeting Dates:**

Preferred Date: 7/1/2025

Absolute Date: 7/1/2025