



Consent Agenda
Contracts and Consultant Services

Contract Title:	xx Master Services Agreement – Architectural Services – Contract Amendment No. 3 Osterlund Architects, PLLC
Meeting Date:	July 1, 2025
Meeting Type:	City Council Meeting - First Tuesday - Afternoon & Evening Sessions
Department:	Housing and Neighborhoods
Sponsor(s):	Pat Dawson
Fiscal Impact	Yes
Dollar Amount:	\$817,749.79
Budgeted	Yes
Budget Source:	Bond Revenue

Agenda Content:

Pat Dawson, Redevelopment Manager – Housing & Neighborhoods

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On June 21, 2023, staff approved the qualifications-based selection of Osterlund Architects, PLLC to provide on-call professional architectural services through a Master Services Agreement. The contract provides funding for architectural design review, value engineering, Unified Development Ordinance interpretation, conceptual neighborhood design and planning, graphical representations, and publications for projects. The contract has since established two specific statement of work (SOW) projects: Studios at 2800 Brentwood and Seclusion Court.

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Staff is requesting an amendment to the Osterlund Architects, PLLC on-call architectural Master Services Agreement in the amount of \$817,749.79 to carry out additional architectural services under the agreement. Because this is a Master Services Agreement, no funds will be encumbered at this time. Funds will be encumbered from the appropriate project accounts based on statements of work.

Recommended Action: Authorize the City Manager to execute the contract amendment with Osterlund Architects, PLLC in the amount not to exceed \$817,749.79.

Contract Properties:

Name of Project:	On-Call Professional Architectural Master Services Agreement
Name of Vendor:	Osterlund Architects, PLLC
Managing Division:	Housing & Neighborhoods – Community and Small Business Development
Approval Request:	Contract Amendment
Reason for Council Review:	Contract Amount > \$300,000
Original Project Budget:	\$300,000
Award Amount:	\$300,000
Prior Contract Activity:	Amendment No. 1 (\$43,500) Amendment No. 2 (\$192,300)
Amount of this Amendment:	\$43,549.79 (AS5) + \$774,200 (AS6)
Total New Contract Amount:	\$1,353,549.79
Encumbered this Approval:	\$0
Budget Transfer:	No

Additional Contract Details and Contract Terms:

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